## Webex Audio Conferencing Functionality Overview

Webex Audio Conferencing provides a robust and scalable solution for seamless communication during virtual meetings, offering high-quality audio and versatile features that enhance collaboration and productivity. Integrated into the Webex platform, this functionality ensures that participants can connect via their preferred devices, whether through traditional phones, VoIP, or Webex-enabled devices, creating a flexible and reliable conferencing experience for all users.

## **Key Features and Capabilities**

- Multiple Audio Connection Options:
  - VoIP (Voice over IP): Participants can join meetings directly from their computer or mobile device using internet-based audio, eliminating the need for a phone connection.
  - Dial-In (PSTN): Users can join the conference by dialing a phone number, making it ideal for participants without internet access or those who prefer a more traditional connection.
  - Call Me: Webex offers a "Call Me" feature, where the system calls participants directly, minimizing the hassle of dialing in manually.
  - Toll-Free Numbers: For international or large-scale meetings, Webex provides toll-free dialing options to improve accessibility.
- High-Quality Audio:
  - Webex utilizes advanced audio technologies to ensure crystal-clear sound during calls, reducing background noise and echo.
  - Adaptive audio features adjust based on bandwidth conditions to maintain optimal call quality.
  - Support for HD audio provides superior listening experience, especially during long or critical conversations.
- Global Reach:
  - Webex Audio Conferencing supports over 60 global dial-in numbers, enabling participants to join from almost anywhere in the world. This makes Webex an ideal choice for remote workers.
- Dynamic Meeting Controls:

- Mute/Unmute: Hosts and participants can easily mute or unmute themselves to manage background noise.
- Participant Management: Hosts can control who speaks and when by muting participants or locking the audio for specific users.
- Audio Lock: Hosts can lock the audio portion of the meeting to prevent unwanted interruptions.
- Seamless Integration with Webex Meetings:
  - Audio conferencing is fully integrated with Webex Meetings and Webex Events, ensuring smooth transitions between video, chat, and audio communication without any interruptions.
  - Webex offers a single interface for managing both audio and video, simplifying the user experience.
- Enhanced Security:
  - Webex uses end-to-end encryption to protect the privacy of meetings, securing audio streams and ensuring confidential discussions remain private.
  - Meeting access can be controlled through password protection, waiting rooms, and host verification to prevent unauthorized entry.
- > Additional Features for Audio Conferencing:
  - Call Quality Analytics:
    - Hosts and administrators can access real-time analytics to monitor and troubleshoot audio performance during meetings.
  - Automatic Transcription and Captioning:
    - With audio-based transcription features, Webex can provide live captions and post-meeting transcriptions, ensuring accessibility for all participants.
  - Integration with Cisco Devices:
    - ✓ Webex Audio Conferencing seamlessly integrates with Cisco endpoints, including desk phones, conference room systems, and more, allowing businesses to leverage their existing hardware investments.

## **Benefits of Webex Audio Conferencing**

Flexibility:

- Join meetings from any device and from anywhere, whether at the office, home, or on the go.
- ➢ <u>Reliability:</u>
  - With global access and high-quality audio, Webex ensures a dependable and professional conferencing experience.
- ➢ Ease of Use:
  - Simple, user-friendly controls make it easy for participants of all technical levels to manage audio settings and participate in meetings.
- Cost Efficiency:
  - By offering both dial-in and VoIP options, Webex helps organizations reduce costs associated with traditional conference calls.
- Toll-Free Numbers:
  - For international or large-scale meetings, Webex provides toll-free dialing options to improve accessibility.

Webex Audio Conferencing is a comprehensive solution designed to enhance communication, streamline meetings, and foster effective collaboration for remote and hybrid teams. Whether for small team discussions or large webinars, it provides the tools needed for a smooth and productive audio experience.